

MANIFEST COUNSELLING

Terms and Conditions

1. Confidentiality

All documents, forms, records, and personal information remains secure and confidential and is never shared, copied, or distributed without explicit client/parental/caregiver consent.

All matters discussed in counselling sessions remain confidential unless there is disclosure of the following:

- serious and explicit intent to harm another or one's self
- explicit disclosure of abuse of a minor

2. Cancellation Policy

Life happens, it's understandable! If you need to cancel or reschedule your appointment for any reason, please do so within 24 hours of the original appointment date, otherwise you will unfortunately be charged in full for that appointment 😞

3. Refund Policy

All sessions are non-refundable. An un-used monthly package can be valid for use for up to 2 months after the purchase date, and then will expire.

4. Safe Space

Manifest Counselling aims to provide a safe space for all regardless of race, gender, socio economic status, ability, religion, ethnicity, age, culture or sexuality. In order for this to be maintained, we expect that any person who is a part of our space and/or our online/social media platforms, respect and adhere to this policy as well.

Please check and sign below:

I fully understand and agree to the above Terms and Conditions of Manifest Counselling.

Name/Date:

Signature:

Thank you!